



# Kyoto Academic Internship Agreement

- 1.) I understand that this Internship is an academic assignment for a period of \_\_\_ months commencing \_\_\_\_\_ and concluding \_\_\_\_\_. Kozmoz International Inc. shall not be responsible (unless otherwise agreed in writing) if I choose to extend my stay in the placement area after the agreed upon date of conclusion. In the event that I interrupt or terminate my placement due to personal reasons, I agree that I will cover all related costs, including air travel and to reimburse Kozmoz International Inc. for expenses already incurred.
- 2.) Participants in Kozmoz International arranged programs will exhibit no behavior that is deemed inappropriate by Kozmoz International staff. This includes but is not limited to no lewd or lascivious behavior, no breaking of laws or regulations, no making of contracts or agreements with regards to Kozmoz International with 3rd parties, or any activities which staff would decide to be culturally offensive. Participants agree to abide by the laws, regulations and customs with regard to the locations and countries that they are participating in.
- 3.) Participants agree to abide by the time and schedule as set forth by the staff at the location of their participation. Participants agree to perform the tasks according to the schedule that is specified. Participants will engage in a variety of activities at the food bank and activity center for between 20 and 40 hours a week. Activities will include but are not limited to sorting food, repacking food, distributing food, participating in planing meetings, teaching, logistic support, domestic, passing out flyers, stuffing mailboxes, participation in a variety of culture exchange activities, labor, clerical and construction depending on the location of the activity.
- 4.) Participant will be responsible for certain domestic chores such as but not limited to cleaning their room, washing their clothes, washing their dishes and participating in cleaning of the activity location and preparation of meals as scheduled. In order to meet with local customs and prevent insect and vermin infestations different cleaning schedules will be required with regard to location of activity. Participants agree to abide by the cleaning schedule decided by the staff at the location.
- 5.) Kozmoz International Inc., a Washington corporation assumes no liability nor makes any guarantees for participants in its activities. Kozmoz International Inc. assumes no liabilities for injuries or personal loss for participants while participating in its activities. Kozmoz International Inc. makes no guarantees to 3rd parties or governments with regards to the behavior or responsibilities of participants. Participants are responsible to provide for their own expenses during the time of participation including but not limited to clothing, food and lodging and transportation outside agreed upon parameters, medicines, health care, insurance coverages, fines, penalties or debts incurred by the participant etc. Time of participation to be defined as the time from departure that Kozmoz International Inc. has arranged until the time of return that Kozmoz International Inc. has arranged. Accommodation during the overseas placement will be provided to me as part of the agreement. If for some reason I deem such accommodation to be inadequate, I will agree to provide for alternative accommodations at my own expense.
- 6.) Participant are responsible for arranging their own roundrip travel from their place of residence to Kansai or Osaka International Airport. Kozmoz International Staff will meet the applicant at the airport and provide transportation to the participation location. The participant understands that they will receive 0 remuneration during their participation. Participant agrees to reinburse Kozmoz International Inc. for any costs or damages, attorney and or collection costs resulting as a result of the participants failure to abide by this agreement.

7.) Kozmoz International will provide lodging at agreed upon location for the agreed upon duration of the activity and provide food for 2 basic meals a day for the agreed upon duration for the activity. Meal times and menu will be at the discretion of Kozmoz International staff. Meals, foods and beverages other than what is provided will be the responsibility of the participant. Kozmoz International Inc. agrees to cover the cost of any transportation required during the duration of the activity. Any personal travel or transportation costs incurred will not be the responsibility of Kozmoz International Inc.

8.) The participant understands that academic credits are issued by their home institution as per agreement with the participant and Kozmoz Japan based on the attached syllabus. It is the responsibility of the participant to pay any fees for such credits as determined and levied by said institution and complete the agreed upon academic requirements determined by the participants institution and administered under the supervision and instruction of the Kozmoz staff to be acknowledged by said institution in order to receive the agreed upon credits.

9.) I warrant that I am physically fit and able to undertake this placement.

10.) I hereby state that I have health and hospital insurance coverage that will be maintained for the duration of my travel abroad. My Health Insurance Registration Number is as follows:

Number \_\_\_\_\_ Company \_\_\_\_\_  
Dates of Coverage \_\_\_\_\_ Agent/phone \_\_\_\_\_

11.) I understand that Kozmoz International Inc. has the right to terminate my placement at its sole discretion at any time.

12.) I understand that this is a legally binding document and agree to abide by all the provisions therein. I also confirm that I have carefully read this agreement and have taken any appropriate professional advice deemed necessary before signing this agreement.

13.) Special conditions \_\_\_\_\_  
\_\_\_\_\_

Location of activity \_\_\_\_\_

Supervisor at location \_\_\_\_\_

Date and duration of activity \_\_\_\_\_

Place of departure \_\_\_\_\_

\_\_\_\_\_  
Participants name & Social Security #

\_\_\_\_\_  
Parent or Guardian (if under age 18)

\_\_\_\_\_  
Kozmoz International, Inc. authorized representative